

FOREIGN BROADCAST INFORMATION SERVICE

P. O. Box 2604

Washington, D. C. 20013

MHQ-5139

12 November 1985

MEMORANDUM FOR: Bureau Chiefs

SUBJECT: Bureau Chief Management

The IG Team has the impression that some bureau chiefs are "underemployed" and "Olympian" in their attitude toward bureau operational and personnel matters. I want it to be absolutely understood by all bureau chiefs--both large bureaus and small bureaus--that I expect bureau chiefs to be fully and aggressively involved in solving operational and personnel problems. While I question some of the findings of the IG Team, there is no doubt that in some cases there is too much "detachment" by the bureau chiefs from major matters that have been delegated to subordinates. Good management requires that you keep heavily involved in operational aspects, and that you are visible and active in talking with personnel at all levels and attending to matters that concern them.

Director

cc: AC/Ops

ADMINISTRATIVE - INTERNAL USE ONLY

ADMINISTRATIVE - INTERNAL USE ONLY

Distribution:

- Addressees as stated
- 2 - AC/Ops
- 1 - D/FBIS Chrono
- 1 - JDC Corres file
- 1 - IG file
- 1 - FBIS Registry
- 1 - MHQ file

ADMINISTRATIVE - INTERNAL USE ONLY